



## CUSTODIAN

### Primary Function:

To provide a clean and safe learning environment while maintaining high standards of safety, cleanliness and efficiency.

Reports to Head Custodian

### Qualifications:

- Graduation from high school or technical school or comparable experience.
- Working knowledge of the methods, tools, mechanical equipment and techniques used in custodial work
- Ability to lift 50 pounds and assist in lifting objects in excess of 50 pounds.
- Ability to perform assigned daily duties with minimum direction.
- Ability to understand and effectively carry out oral and written instructions

### Performance Responsibilities:

1. Maintain building and premises neat and clean at all times.
2. Clean corridors daily
3. Sweep and vacuum classrooms and teaching stations daily
4. Clean and disinfect bathrooms daily
5. Clean drinking fountains daily
6. Clean chalkboards at least once per week or more often if requested
7. Comply with local ordinances for storage and disposal of trash, rubbish and waste.
8. Ensure that door and window systems are functioning properly.
9. Open and secure buildings for after hour usage and provide assistance to groups when needed.
10. Ensure that all doors and windows are secured and designated lights are turned off.
11. Empty trash
12. Perform other related duties as assigned by the Building Principal, Head Custodian, and/or other administrators

### Terms of Employment:

260 work days. Salary and work year established by the Board of Education.

### Evaluation:

Performance for this job will be evaluated by the Business Manager and Head Custodian.